



HYTEC SMART SCHOOL MANAGEMENT SYSTEM



Hytec Power Inc. is a total management solution for Educational and Training Institutions from Kinder, Grade School, Junior High, Senior High and College.



100% Cloud-base System



Integrated Solution



Cost Efficient



User Friendly



Builds Community & Saves Planet

HPI ONLINE SYSTEM OVERVIEW

I. Setup Module

VII. Enrollment Module

II. Information/Institution Module

VIII. Payment Module

III. Academic Module

IX. Access Module

IV. Accounting Module

X. Faculty Portal

V. Admission and Testing Module

XI. Student/Parent Portal

VI. Registration/Registrar's Module

XII. Statistics and Reports

HYTEC SMART SCHOOL MANAGEMENT SYSTEM

I. Setup Module

II. Information or Institution Module

- a. Institution Setup
- b. Campus Setup
- c. Data Privacy Setup
- d. Design Layout Setup
- e. Email/Messaging Setup
- f. ENV (IP Address) Setup

III. Academic Module

- a. Academic Year/Term Setup
- b. Colleges/Department Setup
- c. Programs Setup
- d. Subjects Setup
- e. Buildings and Rooms Management Setup
 - e1. Blocking/Sectioning
- f. Faculty Management Setup
- g. Students Management Setup
- h. Scholarship Provider Setup
- i. Club/Organization Setup
- j. Statistics and Reports Setup

IV. Accounting Module

- a. Chart of Accounts Setup
- b. Fess Setup
 - b1. Faculty
 - b2. Students
- c. Fees Template Setup

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- d. Financial Assistance Setup
- e. Payment Terms Setup
- f. Statistics and Reports Setup
- V. Admission and Testing Module
 - a. Inquiry Setup
 - b. Online Admission Process Setup
 - b1. Admission Form
 - b1.1. Personal Information
 - b1.2. Guardian's Information
 - b1.3. Sibling Information
 - b1.4. Address Information
 - b1.5. Previous School History/Info
 - b1.6. Health History/Info
 - b2. Attached Files: File Uploaded
 - c. Pooling Process Setup
 - d. Document Verification Process Setup
 - e. Reservations Process Setup
 - e1. Entrance Exam
 - e2. Interview Scheduling
 - e3. Medical Scheduling
 - f. Selection Process Setup
 - g. Statistics and Reports Setup
- VI. Registration or Registrar's Module
 - a. Online Registration Setup
 - b. Pre-Registration Template Setup
 - c. User Authentication Setup

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d. Auto-Assessment Setup

e. Student Profiling Setup

e1. Personal Information

e2. Guardian's Information

e3. Sibling Information

e4. Address Information

e4.1. Demographics'

e4.1.1. Residence

e4.1.2. Community

e4.1.3. Census/Population

e4.1.3.1. Province

e4.1.3.2. City

e4.1.3.3. Barangay

e4.1.4. Disaster Risk Reduction Info

e5. Socio-Economic Profile/Info

e6. Previous School History

e7. Health History and Information

f. Statistics and Reports Setup

VII. Enrollment Module

a. Online Enrollment Setup

b. Student Advising Setup

c. Student Promotion Setup

e. Statistics and Reports Setup

VIII. Payment Module

a. Payment Option Setup

a1. Traditional (Cashier Counters)

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a2. Online Payment Partners

- b. Auto Verification within 24 Hrs. Setup
- c. Discounts Setup
- d. Cashier Configuration Setup
- e. Statistics and Reports Setup

IX. Access Module

- a. Attendance Setup
- b. Systematic Classification Setup
- c. Monitoring Setup
- d. Membership Setup
- e. Guest Tagging Setup
- f. Reports and Statistics Setup

X. Faculty Module

- a. Faculty Setup
 - a1. User Configuration: User Email & Password

XI. Student/Parent Module

- a. Student/Parent Setup
 - a1. User Configuration: User Email & Password

XII. Statistics and Reports Module

- a. Statistics Setup
- b. Reports Setup

II. Information or Institution Module

a. Dashboard/Activity Menu

- a1. Newsfeeds: Create and View Upcoming News and Events
- a2. Messaging: Message Board
- a3. Institutional Activity/Calendar

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a4. Statistics and Report

III. Academic Module

- a. Academic Board
 - a1. Announcements
- b. Academic Activity Calendar
- c. Colleges List
- d. Programs Offered List
- e. Subjects Offered List
- f. Buildings and Rooms Management
- g. Faculty List
- h. Students List
- i. Scholarship Providers List
- j. Club/Organization List
- k. Statistics and Reports

IV. Accounting Module

- a. Chart of Accounts
- b. Faculties/Employee Fees
- c. Students Fees
- d. Financial Assistance
- e. Payment Terms
- f. Statistics and Reports

V. Admission and Testing Module

- a. Inquiry
 - a1. Program Offered
 - a2. Messaging

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- b. Online Admission
 - b1. Application Form
 - b2. File Uploader
- c. Pooling
- d. Document Verification
- e. Reservations
 - e1. Admission Reservation: Entrance Exam, Interview, Medical
- f. Selection
- g. Statistics and Reports

VI. Registration and Registrar's Module

- a. Online Registration
 - a1. New/Returnee
- b. Pre-Registration
- c. User Authentication
 - c1. Account Activation
 - c2. Student ID Code
- d. Auto-Assessment
 - d1. Requirements: Downloadable Forms
 - d2. Pre-requisites
 - d3. Study Load
- e. Student Profiling
 - e1. Personal Info
 - e2. Guardian's Info
 - e3. Sibling Information
 - e4. Address Information
 - e4.1. Demographics'

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e4.1.1. Residence

e4.1.2. Community

e4.1.3. Census/Population

e4.1.3.1. Province

e4.1.3.2. City

e4.1.3.3. Barangay

e4.1.4. Disaster Risk Reduction Info

e5. Socio-Economic Profile

e6. Previous School History/Info

e7. Health History and Information

f. Statistics and Reports

VII. Enrollment Module

a. Online Enrollment

a1. Queue/Add/Drop Subjects

b. Advising

c. Student Promotion

d. Statistics and Reports

VIII. Payment Module

a. Traditional Payment (Cashier Counters)

a1. Queuing

b. Online Payment

b1. Online Payment Partners

c. Auto Verification within 24 Hrs. (Feature)

d. Discounts

d1. Early Payment Discount

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- d2. Presidents Discount
- d3. Other Discounts
- e. Cashiering
 - e1. Cashier Transactions
 - e2. Generate OR
- f. Statistics and Reports

IX. Access (Security) Module

- a. Attendance (In and Out)
- b. Systematic Classification
 - b1. Students
 - b2. Faculty/Employee
- c. Station Lists
- d. Monitoring
 - d1. Time Logs
 - d2. Video Logs
- e. Membership
- f. Guest Tagging
- g. Statistics and Reports

X. Faculty Portal

- a. Profile
 - a1. Profile Picture
 - a2. About Section
 - a3. Settings
 - a3.1. Updating
- b. Posting

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- b1. Create/View
- b2. Class Schedule
- b3. Lesson Plan/Seat Plan
- b4. Course Syllabus
- b5. Assignments
- b6. Grade Book
- c. Activity/Task
 - c1. eClass Record
 - c2. Grading Sheets
- d. Reminders/Notes
- e. Messaging

XI. Student and Parent Portal

- a. Profile
 - a1. Profile Picture
 - a2. About Section
 - a3. Settings
 - a3.1. Updating
- b. Posting View
 - a1. Class Schedule
 - a2. Class Lesson Plan/Seat Plan
 - a3. Course Syllabus
 - a4. Assignments
 - a5. Gradebook
- c. Academic Activity
 - a1. Enrollment
 - a2. Rating

c. Academic Records

c1. Grades

c2. Attendance

c3. Medical

c4. Counseling

c5. Finance

c5.1. Assessment

c5.2. Accountabilities

XII. Statistics and Report

a. Academic

a1. Academic Population

a2. Academic Awardees

a3. Academic Failures

a4. Colleges/Department Master List

a5. Programs Master List

a6. Subject Master List

a7. Buildings and Room Master List

a8. Teachers/Advisors/Faculty Master List

a9. Students' Academic

a9.1. Students Master List

a9.2. Report Cards

a9.3. Mean Average

a9.4. Students' Ranking

a9.5. Probation Letter

a9.6. Promotion Letter

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a9.6. Best Student Academic

a9.7. Best Student Conduct

a9.8. Student Behavior

a9.9. Students Application Master List

a9.9.1. ID, Handbook, Orientation, Scholarship, Etc...

a10. Scholarship Providers Master List

a11. Club/Organization Master List

a11.1. Club/Organization Assignments

b. Accounting

b1. Chart of Accounts

b2. Accounts Payable

b3. Accounts Receivables

b4. Balance Sheet

b5. Aging Reports

b5.1. Payables

b5.1. Receivables

b6. Revenue

c. Admission

c1. List of Admitted Students

d. Registration/Registrar

d1. List of Officially Registered Students

d1.1. Personal Information

d1.2. Guardian's Information

d1.3. Residents Profile

d1.3.1. Demographic's

d1.3.1.1. Residence

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d1.3.1.2. Community

d1.3.1.3. Census/Population

d1.3.1.3.1. Province

d1.3.1.3.2. City

d1.3.1.3.3. Barangay

d1.3.1.4. Disaster Risk Reduction Information

d1.4. Socio – Economic Profile

d1.5. Health Information

e. Enrollment

e1. List of Officially Enrolled Students

e2. Summary of Enrollment

e3. Enrollment List

f. Payment

f1. Cashier Reports

f1.1. List of Official Receipts

f1.2. Daily Collection's Report

f1.3. Summary of All Collection: Daily, Weekly, Monthly

f2. Online Payment Reports

f2.1. Validated Reports

g. Access

g1. Members List Summary

g2. Station List Summary

g3. Monitoring Logs Summary

g4. Guest Logs Summary

h. Ad Hoc Reports

i. UNIFAST Reports

j. TESDA Reports

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k. DepEd Reports

l. CHED Reports

**Note: Customizable in accordance to school setup and policy*